

## **GLA Professional and Continuing Education Interest Group (PACE)**

Midwinter Meeting

Clayton State College and University

Morrow, GA

Wednesday, December 14, 2016, 11:20 AM

### **Attendance:**

Chair: Oscar Gittemeier, Atlanta-Fulton Public Library

Vice-Chair/Chair Elect: Justin Nobles, West Georgia Regional Library

Holly Hampton, Clayton State College and University Library

Tangela McKibbens, Henry County Public Library

Andrea Stanfield, University of West Georgia

Swalena Griffin, Atlanta-Fulton Public Library

### **New Business**

- 1. Welcome and Introduction of New 2017 Officers.** Voting occurred at the 2016 COMO Business Meeting in October 2016.

Chair: Oscar Gittemeier, Atlanta-Fulton Public Library

Vice-Chair: Justin Nobles, West Georgia Regional Library

Secretary: Samantha Paul, NOT PRESENT

- 2. PACE Sponsored Georgia Libraries Conference Proposal Ideas**

- Continuing Education Panel: Ideas and Resources to Inspire Staff Driven Training
  - Katie Burnett (Columbus) – Happy Hour
  - Justin Nobles (West GA) – Staff Driven Training / New Employee Training
  - New GPLS Training and Continuing Education Staff – Free resources in Georgia
  - Academic Librarian – Oscar will reach out to GSU & Perimeter librarians (Mary Ann Cullen) to see if they can share training ideas available in academic libraries
  - Carterette Rep. Share info about Carterette Webinars
  - Dr. Morley (AFPLS) – Oscar will ask if he will present on what works in continuing education.
- Safety Training Panel: How to Handle Difficult Patrons
  - GA Tech Training: Angela Stanfield (Univ. of West GA) will email Oscar a link to GA Tech trainers that might be able to serve on the panel.
  - Active Shooter Training speaker
  - Emergency Preparedness speaker

- 3. Georgia Library Quarterly (GLQ) Article Ideas**

- Use the PACE Conference proposals as templates for GLQ articles.
  - Submit articles to Virginia Feher after the Georgia Libraries Conference.
  - GLQ Deadlines: March 1, June 1, September 1, and December 1.

- 4. Call for Nominations for 2018 PACE officers**

- Vice-Chair: Andrea Stanfield, University of West Georgia

- Secretary: Holly Hampton, Clayton State University Library
- More nominations will be called for via the listserv in June/July 2017.

## 5. PACE Calendar / Duties

The Interest Group Council Chair (Emily Thornton) asked that each interest group create a calendar to help the new incoming officers prepare for the following year.

- January
  - Attend GLA Midwinter Meeting
  - Decide on conference proposal ideas
  - Decide on GLQ Article Ideas
  - Ask for nominations for 2018 officers. Names and bios are to be submitted to GLA Administrative Services (Kara Mullen) for the electronic elections in fall
  - Send the GLA Webmaster (Sofia Slutskaya) the Midwinter Meeting minutes to post online.
  - Send the GLQ Editor (Virginia Feher) any article ideas that RISIG would like to submit.
- April/May (Georgia Libraries Conference call for proposals)
  - Confirm and submit the PACE sponsored conference proposal(s). Be sure to check off that the proposals are sponsored by PACE.
- June/July
  - Send an email to all PACE members asking for nominations for 2018 RISIG officers, including Chair, Vice-Chair/Chair Elect, and Secretary. Each nominee should submit a short bio. Specify that the nomination process is only open for 30 days.
- August
  - After the 30-day time limit, submit all names and bios to GLA Administrative Services (Kara Mullen) for the electronic election in August. Kara will email an electronic ballot to all PACE members.
  - PACE members have 2 weeks to vote electronically.
- September
  - GLA Administrative Services (Kara Mullen) will send the ballot results to the PACE Chair.
  - Follow up with PACE presenters to be sure they are prepared for the conference.
- October
  - Send a reminder email to all PACE members to attend the Business Meeting at the Georgia Libraries Conference. This meeting is typically scheduled Friday morning at 8:00am.
- December
  - Send a reminder email to all PACE members to attend the GLA Midwinter Meeting. Ask members to come with conference proposal ideas and GLQ article ideas.

Respectfully Submitted,  
 Oscar Gittemeier  
 2017 PACE Chair