

Technical Services Interest Group Minutes
"Ask Technical Services"
GA COMO 2007
Jekyll Island, GA
October 18, 2007, 8:00 AM

Present:

Amy Eklund (Georgia Perimeter College)
Kate Farley (Armstrong Atlantic State University)
Jack Fisher (Valdosta State University)
Guy Frost (Valdosta State University)
Kathy Gallo (Georgia Perimeter College)
Lynette Goodman (Flint River Regional Library)
Elaine Hardy (Georgia Public Library Service)
Laura Herndon (Clayton State University)
Meghan Kilgore (Armstrong Atlantic State University)
Adam Kubik (Clayton State University)
Cathy Jeffrey (Clayton State University)
Rob Jones (Armstrong Atlantic State University)
Tina Jordan (Chestatee Regional Library)
Vicki Marshall (Flint River Regional Library)
Tessa Minchew (Georgia Perimeter College)
Patty Phipps (Georgia Institute of Technology)
Debra Skinner (Georgia Southern University)
Sue Stephenson (Southwest Georgia Technical College)
Elizabeth Winter (Georgia Institute of Technology)
Elaine Yontz (Valdosta State University)
Toni Zimmerman (Georgia Public Library Service)

Welcome & Announcements

Patty Phipps, TSIG Chair, called the session to order, welcomed everyone, and thanked the current officers for serving over the past year. She then asked attendees to introduce themselves and had each one sign in on a roll sheet.

Patty reminded everyone to encourage their colleagues to participate in presenting or serving on the TSIG in the future, asking attendees to think about ideas for upcoming programs and to attend the mid-winter planning meeting.

Jack Fisher reported that the pre-conference on book repair had been very practical and useful, and that SOLINET was pleased. Jack encouraged attendees to attend future book repair pre-conferences.

Election of 2008 Officers & Changes to the TSIG Constitution and Bylaws

Patty and Cathy Jeffrey conducted elections for 2008 officers, reminding attendees that some candidates may not be in attendance but were still eligible to be elected as 2008 officers. The Interest Group Council had recommended that the TSIG look over and make any needed changes to the TSIG Constitution and Bylaws, so Patty outlined the proposed changes, which are attached in detail here. The major revisions included updating the name of the ALCTS division of ALA, changing the name of the office of Secretary-Treasurer to Secretary, and making a few changes to the duties of

the Secretary to more accurately reflect the role of the person in this position. Cathy handed out ballots which allowed attendees to vote on 2008 officers and on the proposed changes to the TSIG Constitution and Bylaws in the GLA Handbook.

Statement by Incoming Chair

Tessa Minchew, incoming TSIG Chair, greeted the group and gave a brief introduction of herself. She found her way from Mississippi to Georgia, and from cataloging to systems. She is currently Systems/Catalog Librarian at Georgia Perimeter College and looks forward to working with TSIG in the upcoming year.

Summary of Technical Services Sessions

Attendees who were slated to present during COMO each gave brief overviews of their upcoming presentations, as follows:

- Tessa Minchew—adding records for websites to your catalog
- Amy Eklund—a study of Georgia libraries' original MARC records contributed to OCLC WorldCat based on the MARC Content Designation Utilization Project
- Debra Skinner & Guy Frost—coding holdings information in both OCLC and Voyager

Suggestions for Future Programs

Patty then asked for suggestions for programs for COMO 2008. Among the suggestions were RDA, Electronic Resource Management software, more on FRBR, and the new Acquisitions module being developed for the Evergreen open-source ILS.

Discussion & Election Results

After a lively discussion about the handling of Baker and Taylor level 3 records, Patty and Cathy then announced the election results, as follows:

- Current Chair-Elect/Vice-Chair: Tessa Minchew, Georgia Perimeter College
- Chair-Elect/Vice-Chair: Adam Kubik, Clayton State University
- Secretary: Rubye Cross, Georgia Institute of Technology
- Revisions to the Constitution and Bylaws were approved.

Next Meeting

2008 GLA Mid-Winter Conference (January 25, 2008; location TBA)

Meeting adjourned at 8:50 AM

Respectfully Submitted,

Elizabeth Winter
Secretary

Technical Services Interest Group

The Catalogers Division of the Georgia Library Association voted at its meeting in March 1947 to be organized as a regional group and to request affiliation with the ALA Division of Cataloging and Classification. On June 30, 1947 ALA accepted the group as its 17th regional group. At the 1957 meeting the group voted to follow the lead of ALA and broaden its scope to include librarians in the fields of acquisitions, serials and copying processes. Accordingly, its name was changed to Resources and Technical Services Division of GLA. It became part of the Interest Group Council as part of the 1984 GLA reorganization. The name was changed to Technical Services Interest Group in 1998.

Technical Services Interest Group Constitution and Bylaws

Approved December 11, 1959, with Amendments through 2007

ARTICLE I. Name and Object

Section 1.

The name of this interest group shall be the Technical Services Interest Group (TSIG) of the Georgia Library Association.

Section 2.

Its object shall be to contribute to library service in Georgia through encouragement and promotion of activities in the fields of acquisitions, cataloging, classification, serials, and related fields, and through cooperation with the Georgia Library Association.

ARTICLE II. Relation to the ALA Association for Library Collections & Technical Services (ALCTS) Division

This interest group is organized as one of the regional groups of the ALA Association for Library Collections & Technical Services (ALCTS) Division. The constitution and bylaws of that association, as far as they obligate the regional groups, shall be considered as part of this constitution.

ARTICLE III. Membership

Any member of the Georgia Library Association engaged or interested in the work of acquisitions, cataloging, classification, serials, and related fields, in the state of Georgia may become a member of this interest group.

ARTICLE IV. Officers

Section 1.

The officers shall be Chair, Vice-Chair/Chair-Elect and Secretary, elected at the annual meeting. Preferably, the person who serves as Chair should be a member of the ALA

Association for Library Collections & Technical Services (ALCTS) Division. The Chair, Vice-Chair/Chair-Elect, Secretary and the previous Chair shall constitute the Executive Committee.

Section 2. Terms of Office

The Chair, Vice-Chair/Chair-Elect, and Secretary shall each serve a one-year term, according to the GLA Constitution's terms of office.

Section 3. Duties of Officers

a. The Chair shall, preside at all meetings; make committee appointments; and represent the association on the Interest Group Council of the Georgia Library Association, and with the Executive Committee, plan meetings and programs.

b. The Vice-Chair/Chair-Elect shall preside in the absence of the Chair; plan seminars or other programs with the assistance and approval of the Chair; and perform other assignments at the discretion of the Chair. The Vice-Chair assumes the office of Chair at the end of her/his term .

c. The Secretary shall write and retain the minutes of meetings and handle correspondence/communication for the interest group. Within one month after any meeting, the Secretary shall send a report of the meeting to the Chair and Vice-Chair/Chair-Elect of the interest group. S/he will also send the minutes to the GLA Webmaster to post to the TSIG Web page.

ARTICLE V. Meetings

Regular meetings shall be held at the annual conference and the winter planning meeting of the Georgia Library Association. Special meetings may be called by the Executive Committee. Ten members shall constitute a quorum for a business meeting.

ARTICLE VI. Amendments

These articles may be amended by a two-thirds vote of the members present at a regular meeting.