

Coastal Georgia Library Collaborative

History

During the Georgia COMO conference in October 2015, Karen Manning, Georgia Library Association's (GLA) then second Vice-President/Membership Committee Chair, approached Janice Shipp, InterLibrary Loan Coordinator at SCAD, with a challenge. Karen explained to Janice that there was heavy involvement in GLA in North Georgia, but not much activity in South Georgia, and one of her goals as second Vice-President/Membership Committee Chair was to increase GLA membership in the southern portion of the state. She encouraged Janice to sponsor a get-together of library employees working in the Savannah area. Janice decided to hold the first GLA Savannah Area Meet-up at SCAD Savannah's Jen Library. After deciding on a date and time, she worked on compiling the email addresses of Savannah-area library employees, and sent out over 200 email invitations to the first meet-up.

From the first meet-up in December 2015, to the current line-up of Savannah-area meetings, the group has grown into a formally recognized sub-group of GLA's New Members Round Table (NMRT), titled the GLA Coastal Georgia Library Collaborative (CGLC). The group was formally announced by NMRT in December 2016 at an Executive Board meeting during GLA's Midwinter Meeting.

The goal of CGLC is to create collaborative interaction, teamwork, networking, professional development, and connections between library employees in and around Savannah and Chatham County.

Mission

1. To increase GLA membership through recruitment and encourage active involvement
2. To discuss timely library issues, trends, and librarianship
3. To offer workshops for professional development
4. To collaborate and share ideas
5. To be of benefit to libraries, the community, and its members
6. To foster communication and networking amongst all levels of library personnel

Membership

The CGLC is open to GLA members, to non-GLA members, library staff, students, volunteers, and those who love libraries.

Officers

All officers must be current members of GLA and currently employed in a library. Unless reappointed by the majority, officers will serve a term of one year, from January to December.

Reappointment does not apply to the Chair and Vice-Chair unless requested by the Chair or Vice-Chair; in this case, it will be voted on. Officers will be elected by CGLC members annually at the Georgia Libraries Conference. The officers will perform their duties as outlined below.

Chair

- Preside over all meetings
- Appoint other committee chairs, as needed, to serve for one term
- Make sure activities and events for the year align with CGLC's goals
- Work with all officers to make sure the CGLC mission is accomplished
- Assist the Hospitality Committee Chair with coordinating group meeting facilities and ensuring appropriate meeting programs and activities
- Correspond with GLA as needed
- Send reimbursement requests to the GLA Treasurer
- Track budget and expenses

Vice-Chair/Chair Elect

- Preside over meetings in the absence of the Chair
- Assist Chair as needed
- Succeed the Chair in the next term
- Assist the Hospitality Committee Chair with coordinating group meeting facilities and ensuring appropriate meeting programs and activities

Secretary/Coordinator

- Preside over meetings in the absence of the Chair and Vice-Chair
- Assist the Chair and Vice Chair as needed
- Assist the Social Media/Technology Committee Chair as needed
- Assist the Hospitality Committee Chair with coordinating group meeting facilities and ensuring appropriate meeting programs and activities
- Keep a record of all meetings
- Document CGLC's budget
- Keep a record of all activities and events of CGLC
- Manage CGLC's Gmail email account
- Manage CGLC's documents
- Notify Chair and Vice-Chair/Chair Elect of invitations from other groups

Hospitality Chair

- Arrange for the location and coordination of meet-ups, programs, and activities
- Send out Evite invitations for group meet-ups and monitor RSVPs to report to hosting institution
- Assist Secretary/Coordinator as needed

Social Media/Technology Chair

- Design, maintain, update, and guide the social media presence of CGLC

- Promote CGLC and GLA events, social meet-ups, and programs
- Monitor social media accounts actively to address questions or concerns
- Photograph CGLC events
- Design CGLC marketing and media materials in collaboration with other officers
- Assist Hospitality Committee Chair as needed