

GEORGIA LIBRARY ASSOCIATION
Executive Board Meeting
July 13, 2001 - 9:45 a.m.
Union Grove High School, Stockbridge, Georgia

The Executive Board of the Georgia Library Association met July 13, 2001 in the library at Union Grove High School in Stockbridge, Georgia.

President Eddie McLeod called the meeting to order at 9:45 a.m. Present were Gordon Baker, Charles Beard, Mary Beachum, Rocky Blackwell, Diane Brown, Rhonda Boozer, Tom Budlong, Barbara Durham, Bob Fox, Doug Goans, Nanette Kicker, Eddie McLeod, Debbie Manget, Susan Morris, Bill Nelson, Nancy Ray, Ralph Russell, and Mike Seigler.

The minutes of the April 20th meeting had been distributed in advance by e-mail so members had already read them. After the spelling of several names and some typos were corrected, Gordon Baker made a motion that the minutes be approved as corrected and Tom Budlong seconded the motion. The motion passed.

Gordon Baker handed out the Treasurer's report as of July 11, 2001(on file with minutes). Inflow of cash over this period is reported as \$54,297.10 and outflow as \$32,861.81, for an overall total cash flow report of \$21,435.29. The balance brought forward from 2000 is corrected in this report to \$31,778.40 with an explanation that a bank error of \$105.00 had been credited twice by mistake. The checkbook balance is now \$53,213.69.

Charles Beard inquired about which account is used for payment of Hubbard Scholarship awards, and discussion ensued regarding what might be the best plan for handling the scholarship payments regularly. The point was made that people who donate to the scholarship fund like to be able to see the account grow, but if the interest rate is high enough we can spend out of this account and not impact it too negatively.

MOTION: Debbie Manget made a motion that the Hubbard scholarship will be paid from the special account set up for it (Morgan Stanley #2) and contributions made for the Hubbard will be deposited into that account and excess interest will roll over into that fund. Tom Budlong seconded the motion, and the motion passed. (It was determined later in the meeting that this action actually was redundant since a similar decision on this same matter was made by GLA over a year ago.)

President McLeod introduced Diane Brown and Rocky Blackwell from SOLINET. Written reports were given out on current membership totals for Spring 2001 and the distribution of

membership by types (on file with minutes).

Barbara Durham distributed a written report from the Membership Committee (on file with minutes). The report, which had been requested by President McLeod, summarizes the committee's history, composition, and charge, followed by definitions of the various types of membership in GLA. These types are as follows: regular, paraprofessional, student/non-salaried, trustee/friend, retired, supporting, sustaining, benefactor, organizational, corporate, honorary, and life membership. The executive board reviewed and edited the report to clarify some wording.

MOTION: Bill Nelson moved that the report with definitions be accepted as edited. Gordon Baker seconded the motion, and the motion passed.

ALA Councilor Ralph Russell gave his report on ALA Annual Conference in San Francisco in June 2001 (on file with minutes). The External Accreditation Task Force is suggesting a federation of allied library and information science professional organizations to accredit a broad range of library education programs; the task force will present a final report on this in June 2002. A resolution on hotel contracts for ALA meetings was referred to committee for Midwinter 2002. Lowering the required quorum for membership meetings at annual conference is under consideration; a special committee has been appointed to examine all aspects of this matter. A resolution passed to avoid scheduling Midwinter during the M. L. King holiday. Ralph thanked the board members for the opportunity to serve as representative on ALA Council.

SELA Representative Bill Nelson reported that plans are going well for SELA Biennial Meeting, to be held in Charleston, SC as a joint meeting with SC Library Association. Exact dates for this event in the fall of 2002 have not yet been confirmed. [Dates have now been confirmed by Bill Nelson for October 24-25, 2002.]

Susan Cooley, Editor of GLQ, had sent a written report (on file with minutes) which President McLeod gave to the board. Dave Evans has assumed the position of advertising; Rebecca Yates may not continue book reviews since she has accepted a position at UGA, in which case Marcy Nader and Lora Mirza will co-edit the reviews. Forrest Lithographers in Athens is now printing the journal. Next meeting of the GLQ Board is September 7, 2001.

Susan Morris reported for the Academic Division. Fifteen papers, or proposals for papers, to be presented at COMO have been received by the committee. Some of these papers may ultimately be printed in GLQ. The Academic Division will be having election of officers. Carol Ashworth of the ALA Washington office will lead a pre-conference on Wednesday afternoon at COMO on the important developments about UCITA throughout the nation. Charles Beard commented that Georgia's SB 214 from last year's General Assembly, a bill which has many of the same elements of database protection as UCITA, will undoubtedly appear in the legislature again this coming

session.

Debbie Manget spoke for the Trustees, Friends & Advocates Division. They are planning a COMO

program on Intellectual Freedom and Internet Use, to be presented by Cathy Helms, an attorney who has done special research into this issue. Their members are looking for potential new leaders of the Division. Debbie plans to send a letter to all members of the Division inviting them to the COMO Conference.

Terri Townsend had sent a written report from the New Members Roundtable to Chairman McLeod, which she read aloud to the board (on file with minutes). They are planning a "first timers" reception at COMO; last year's budget for this event was approximately \$1,500. Also, since new members seem concerned to learn more about the various library organizations available to them, Terri has submitted a COMO program proposal to have speakers from each organization explain their mission/purpose and how they can be beneficial to new members. Some examples of the organizations to be represented would be ACRL, PLA, AASL, and SLA.

Rhonda Boozer gave the Paraprofessional Division report for Jacquie Houston, who could not be present. The division will continue looking into the certification issues. They are planning a COMO program entitled "The Paraprofessional at the Reference Desk." The division will sponsor five scholarships to COMO at \$250 each. Deadline for application is August 1, 2001; the information is on their web site found through the GLA home page.

Any division or group wanting to publicize their programs for COMO in the mail-out package of flyers must get their information to Rocky Blackwell at SOLINET by August 3 to be included in an August 10th send-out.

Gordon Baker reported that School Library Media Division is preparing for COMO participation.

Reporting for the Public Libraries Division, Mary Beachum passed along the announcement that Dr. Lamar Veatch has been appointed Director of the Office of Public Library Services; he will start officially on October 16, 2001. President McLeod said Dr. Veatch will be introduced at COMO and will be invited to speak briefly if he will. All the keynote speakers had been lined up in advance of the announcement of Dr. Veatch's appointment, but there is a possibility he may be willing to be "backup" keynote speaker if Chancellor Portch cannot speak after all.

Robert Hulshof was not present to report on the Special Libraries & Information Services Division.

Nanette Kicker reported that the Interest Group Council is "quiet" at the moment, since all the groups are busy getting together programs for COMO.

Amending the agenda at this point, President McLeod reported for Rene Shoemaker on the GLA Records Committee (on file with minutes). Sheila Devaney is co-chairing this committee with Rene; together they are preparing to update the handbook, the guidelines, and establish the standards for timely transfers of the GLA archives to the repository at Emory University. Executive board members are reminded to gather together their records to "hand them over" at COMO. Also the committee is working on collecting the backlog of materials that still need to go into the archives for centralized storage.

President McLeod gave the Nominating Committee report that had been sent to her by Jane Richards. The committee recommends a double slate of nominees for GLA office as follows:

1st Vice-President/President Elect:	Gordon Baker, Dave Evans
2nd Vice-President:	Susan Bailey, Carol Stanley
Secretary:	Nick Fogarty, Fred Smith
Treasurer:	Bob Fox, Darro Wiley

Bill Nelson moved to accept the recommendation of the Nominating Committee. President McLeod called for the vote and all voted in favor. Ballots will be sent out at the end of August with a September 30 deadline to be returned.

The GLA Awards Committee submitted a written report prepared by their chairman, Cathy Jeffrey (on file with minutes). Rhonda Boozer presented the report including recommendations of the committee, as follows:

(1) Awards to be given at 2001 COMO:

- Nix-Jones Award - Gordon Baker
- McJenkin-Rheay Award - Bob Fox
- Library Advocacy Award - Stephen Portch
- Bob Richardson Award - Ralph Russell

(2) An award for paraprofessionals be established with the following criteria:

The Nora Symmers Paraprofessional Award is given to an individual who has been employed in a paraprofessional position in a Georgia library for at least three years.

The award recipient must be a member of GLA and must have been a member of GLA for at least three years. The Nora Symmers Paraprofessional Award recognizes an individual's contribution to GLA and the Paraprofessional Division through their efforts to promote and support the Paraprofessional Division and to encourage paraprofessional participation in GLA. The award is administered by the GLA Awards Committee, and it is given annually if a deserving candidate is nominated. It will consist of a plaque and a cash award of \$100 to be funded by the GLA Executive Board.

(3) If established by action of the Executive Board, the Nora Symmers Paraprofessional

Award to be given at 2001 COMO to Nora Symmers.

(4) The committee requests \$300 for monetary awards above (Nix-Jones, McJenkin-Rheay, and Nora Symmers awards).

(5) The committee requests funding for the 5 plaques needed for all above awards.

Bill Nelson moved to accept the entire report of the Awards Committee including all recommendations. President McLeod called for the vote, and the motion passed unanimously.

Tom Budlong reported on plans for COMO 2001. Proposals for COMO programs and pre-conferences have been reviewed by the committee and all have been approved. Those vendors that are presenting must clearly identify their products. President McLeod said plans for the Awards Banquet are being finalized. Keynote speakers for the conference will tentatively include Elliott Engle as "Edgar Allan Poe," Chancellor Stephen Portch, author Will Hobbs. Michael Gorman will speak at the Academic Division Luncheon, and Bill Gordon, executive director of ALA, will speak at the Awards Banquet. Bob Fox handed out a list of vendors thus far committed to exhibit at COMO (on file with minutes). Some vendors want extra space beyond just their one booth to make presentations, not to be confused with approved regular conference programs they might do. Florida wants to attend COMO to recruit librarians for positions in their state.

President McLeod reviewed the tentative schedule of GLA Executive Board meetings at COMO:
Wednesday, October 31, 10:00 a.m. to 12:00 noon -- for all outgoing board
Friday, November 2, as soon as last general session is over (12:30 p.m. or thereabouts) -
for all outgoing AND incoming board, especially new officers

New business on the agenda was taken up at this point. Charles Beard spoke on the Centennial Exhibit status, which he has researched. This exhibit was first unveiled at the Centennial COMO Conference, and all agreed it was an excellent exhibit. It circulated to some libraries for a while, but the insurance ran out a couple of years ago and since then it has been stored at Shorter College in Rome. Discussion ensued about how best to get the exhibit circulating again, whether some libraries might want to pay for shipping themselves. Perhaps the exhibit could be set up at COMO, at the State Capitol or the Depot during Library Legislative Day, and at ALA Annual Conference held in Atlanta in 2002. A form could be put on the GLA web site to request a time to have the exhibit at one's library.

Doug Goans reported on the matter of web page guidelines. Questions have come up concerning appropriate postings to the calendar, as to who can put things on, what limitations should be on the content, and so forth. It was discussed that in addition to GLA items, the only other regular contributors should be ALA, SELA, and their divisions. It was suggested that a sentence could appear at the bottom of the calendar to explain the guidelines.

President McLeod then called for the remaining committee reports on the meeting agenda, turning to the Administrative Services Committee's written report on proposals for handling GLA administrative services and the committee's recommendations thereto (on file with minutes). Discussion of the report was led by Doug Goans, member of the committee. Proposals in response to the RFP process had been received from Affiniscape, Amy Bernath, and Prime Management Services. Also handed out was a comparison table used by the committee in drawing their conclusions about the proposals (on file with minutes).

The committee's summary recommendation, based on information available at this time, is that "the Executive Board seriously consider the proposal from Prime Management Services of Birmingham, Alabama as the preferred option for administrative services for the organization." Prime Management's proposal is for \$14,000 per year fee, plus \$1,200 transition fee, plus \$50 per hour for web services. The committee also expressed concern that none of the proposals meets the full needs expressed by GLA Board at a price comparable to what is currently being paid to SOLINET. They recommend that we hold a face-to-face meeting with Prime Management for further discussion of proposal details. President McLeod requested the GLA officers and advisor to the president, members of the Administrative Services Committee, and SOLINET representatives to attend this meeting, which will be held in the near future at SOLINET; Doug Goans will arrange the date/time and notify us.

Debbie Manget moved that the GLA Executive Board accept the report and recommendations of the Administrative Services Committee. President McLeod called for the vote; all were in favor.

President McLeod requested the board to consider the need for changing the terms of all officers of GLA to calendar year terms. The rationale is that the treasurer has to compile reports, deal with taxes, and so forth all on the basis of a calendar year. This would make it easier to take care of the financial affairs of the organization in a timely manner. This change would take place at the end of December 2002, since it would involve a change to the by-laws and vote of the full membership.

MOTION: Tom Budlong made a motion that a recommendation be sent to the GLA By-laws Committee that the term of office for GLA officers be changed to the calendar year. Gordon Baker seconded the motion. The motion passed unanimously.

A question was raised by Charles Beard as to what had happened to the proposed merger with GLMA. President McLeod responded that there has been no further discussion of this during the past few months, and it would appear that interest on their part has died out for now.

Further discussion took place about GLA administrative services and the possibility that other proposals might be offered. Doug asked what would be the deadline if a second round of RFP's

were to be done; President McLeod said proposals could be considered until the end of August. Charles Beard said we should target the RFP process to those companies that have had successful management of non-profits.

President McLeod distributed a written report from the Paraprofessional Task Force (on file with minutes) and requested that board members review the task force's suggestions about job descriptions and training for paraprofessionals for future discussion.

Charles Beard reminded the board that GLA has agreed to give financial support to the legal effort to fight CIPA. The support amount of \$2,000 is to be raised by personal contributions, not out of the GLA treasury. Thus far we are very much short of this goal. Debbie Manget and Charles will draft a memo of appeal to be sent out on e-mail to all GLA members.

The meeting was adjourned at approximately 3:00 p.m.

Respectfully submitted,

Nancy C. Ray
GLA Secretary