

**Georgia Library Association Executive Board Meeting
January 11, 2002 Clayton College and State University**

President Tom Budlong called the meeting to order at 3:15 pm. Present were Bede Mitchell, Ann Hamilton, Gordon Baker, Richard Horah, Fred Smith, Carol Stanley, Bob Fox, George Gaumond, Bill Nelson, Debbie Manget, Eddie McLeod, Michael Aldrich, Charles Beard, Eileen McElrath, Susan Cooley, and Clare Auwarter.

The minutes of the Executive Board Meeting of November 2, 2001 were amended to change all occurrences of "Clayton State College" to Clayton College and State University. "Sarah Auwater" was changed to Clare Auwarter, the correct spelling of the name of the Interest Group Council Chair. The minutes were approved as amended.

Treasurer's Report: This was deferred until the budget discussion later in the agenda.

Membership Report: Carol Stanley reported that she had revised the New and Renewal Membership forms for 2002, making a few corrections and additions. Corporate membership dues had been listed previously as \$100 when they should be \$150 according to past minutes, and President Budlong had suggested having name and address information on the forms for members to update their information for the membership database. Carol promoted GLA membership at the fall SOLINET/OCLC Users Group meeting November 9th. She worked with President Budlong and Rocky Blackwell of SOLINET to get membership renewals mailed in December, with Tom suggesting they be mailed with the Leadership Conference packet since they were ready to be mailed at the same time. Enclosed were self-addressed envelopes to make return mailing as simple as possible. This had been suggested by Past President Eddie McLeod. Carol emailed several Georgia library listservs (GLA, GALILEO, GOLD, GA-REF, and the Technical Colleges) to alert members that their membership renewals and new membership forms were in the conference packet. She submitted the New and Renewal Membership forms to Laura Burtle who has posted them to the GLA web page. Laura had suggested the excellent idea of putting a renewal notice in the "NEWS" sidebar on the homepage. Gordon Baker had printed a membership update from the database but the total members of 421 reflect that half of the members have not yet sent in their renewals. Membership was 825 at COMO. She will be working with Baker/Fox to schedule a renewal reminder to go out the first week of February to former members of both 2000 and 2001. The GLA brochures that Debbie Manget had printed in 2000 will need to be updated with the new GLA address. Mailings to southeastern library schools and media programs of the joint ALA/GLA membership brochure will go out soon. Membership brochures will be mailed to libraries in Georgia soon as has been done in the past. The new anniversary membership structure has not been announced yet, but will be explained in future membership mailings.

GLQ Editors' Report: Susan Cooley said that GLQ was under budget. Robyn Hollar has been added to the GLQ Editorial Board.

ALA Councilor's Report: Ann Hamilton said that she had participated in a conference call from Gerald Hodges for new ALA Councilors. She is looking forward to serving this year.

SELA Representative's Report: Bill Nelson asked everyone to send him library news. He reminded everyone that the SELA Conference is in Charleston on October 24-26, 2002.

Georgia Library Trustee, Friends, and Advocates Report: Debbie Manget said that Lianne Keeney, a trustee from the Chestatee Regional Library System, is the new chair.

New Members Roundtable Report: Eileen McElrath reported there are now 35 members in the New Members Roundtable.

Public Library Division Report: Debbie Manget said that she would follow up on the idea of the Public Library Division having a meeting at COMO in which papers are presented in a similar fashion to the paper presentation sessions that the Academic Library Division has sponsored for some time now.

School Library Media Division Report: The School Media Division is in the process of updating its membership roster and recruiting new members. As soon as the latest membership roster is available, Richard Horah plans to contact the members by letter to update any personal information as well as to make sure everyone has an e-mail address. This will make corresponding much easier.

The School Media Division would like to develop a website and attach it to the GLA site. The committee will develop and send out to the membership for feedback.

Pam Nutt, Co-Chair, had developed an interest survey to send out to the School Media Division members. They plan to gain information about activities/workshops that their membership would like to see in the coming year.

Interest Group Council and Interest Groups Report: Each Interest group is now well on its way to having a Chair and Vice Chair. The Leadership Conference brought people forward who were interested and willing to take on extra responsibilities. The Intellectual Freedom Interest Group is the only one that still needs clarification on positions.

The Handicapped and Library Services Interest Group wants to change its name to Library Services for Persons with Disabilities -- stressing the "person" rather than the disability.

Committee Reports

COMO: Eddie McLeod said that the COMO Steering Committee still has not met to do a post mortem on the conference, and information will be forthcoming.

Administrative Services: Bob Fox and Gordon Baker reported that the transition from SOLINET has been fairly smooth. They have processed about 100 renewals so far. Some of the information is out of date. They are going to continue to use the old SOLINET membership renewal forms for now. Eddie McLeod noted that one of the best years for membership was after each division chair wrote a letter asking division members to be sure to join. Tom Budlong said that there was also a procedure in place whereby the President would send a letter to those who don't renew.

Bob Fox was asked if the rolling memberships concept was working out. Also called anniversary memberships, this means that a person's renewal date would fall one year after she/he joined instead of at the beginning of the calendar year. There was uncertainty as to whether the rolling membership policy was voted on, so Eddie McLeod introduced a new motion to **"Reaffirm the previous discussions that GLA begin a rolling monthly anniversary date for membership renewal."** The motion was seconded by Eileen McElrath. It passed unanimously.

Charles Beard pointed out that the public libraries from the largest metropolitan area of the state and some of the largest universities do not tend to participate in GLA. Susan Cooley said that Lamar Veatch, the new State Librarian, had been encouraging public library directors to support GLA at every opportunity. Holding a public library directors' meeting at the COMO site the day before the conference starts would make participation convenient for them. It was also suggested that Bede Mitchell, Chair of the Academic Division, and Carol Stanley, Membership Committee Chair write a letter to the directors of larger academic libraries encouraging participation in GLA.

Old Business None reported.

New Business

2002 Budget: President Budlong presented a proposed 2002 Budget of \$58,500. Past President McLeod asked that President Budlong's travel allocation be raised from \$1,000 to \$2,000. Susan Cooley said that she was sure she could find \$1000 in the printing budget. Charles Beard asked if the ALA CIPA Fund could be paid \$2000 in full even though only \$700 had been donated so far, and this met with approval. To cover both amendments, Eddie McLeod made the following motion: **"Amend proposed budget to increase President's travel from \$1000 to \$2000; reduce GLQ Printing from \$12,000 to \$11,000; and to pay \$2,000 to ALA CIPA Fund taking \$1,300 from the Program expenses line plus the \$700 in member contributions."** Bill Nelson moved that the budget be approved as amended, Gordon Baker seconded the motion, and it passed unanimously.

Georgia Archives Week: President Budlong noted that GLA was participating in Georgia Archives Week, and that a donation of \$150 was in the budget just approved. There is also a donation in the budget for the National Library Legislative Day.

Georgia Library Legislative Day Focus: George Gaumond said that no dominant topics have emerged for Library Legislative Day. One suggestion was that we check with Merryll Penson to see if she had anything GALILEO-related in mind. Another was to check with Lamar Veatch to see if any public library construction money was needed. Anyone who has any other ideas on themes was asked to contact George Gaumond.

Bill Nelson asked that next year there be some note of explanation as to why the registration fee for Georgia Library Legislative Day is so high, which is that you are paying for your own lunch and that of a legislator.

In the budget Georgia Library Legislative Day is referred to as Georgia Library Day. It was decided that this is a more appropriate title for it, since Georgia Library Legislative Day sounds so much like a lobbying effort.

ALA Annual Conference/Local Arrangements: President Budlong has been working with ALA local arrangements people to see what role GLA can play for ALA in Atlanta. We will have a booth there. Anyone who has other ideas on how to raise GLA awareness at the Conference is encouraged to share the ideas with Tom. Tom will write a letter encouraging GLA members to attend ALA in Atlanta.

ALA Chapter Relations: President Budlong was asked to identify issues of concern in Georgia. Increasing and retaining membership were identified. Recruiting people into the profession (especially young people) and increasing paraprofessional salaries were other issues mentioned.

Free Booths For Non-Profits: Charles Beard asked that we not bill GALILEO for their booth at COMO, and Bob Fox explained that that has always been the policy.

Announcements: Richard Horah encouraged everyone to attend the Georgia Educational Technology Conference in early April.

The meeting adjourned at 4:30 pm.