

**GEORGIA LIBRARY ASSOCIATION  
EXECUTIVE BOARD MEETING**  
Wesleyan College – Willet Memorial Library  
Macon, Georgia

**Friday, April 18, 2008**

**Minutes**

Present: Betty Paulk (presiding), Elizabeth Bagley, Gordon Baker, Ray Calvert, Susan Cooley, Jim Cooper, Bob Fox, Carolyn Fuller, Jeff Heck, Jane Hildebrand, Karen Manning, Susan Morris, JoEllen Ostendorf, Mike Seigler, Sarah Steiner, and Tim Wojcik.

**I. Call to Order and Welcome/ Introductions:** Betty Paulk called the meeting to order at 11:10a.m. Everyone introduced themselves and stated their role on the board.

**II. Approval of Minutes:** Liz Bagley. Minutes from January 25, 2008 meeting were approved with no changes.

**III. Treasurer's Report:** Ray Calvert. End result income of \$24,704.23; Scholarship account balance \$80,673.70; Savings balance of \$40,590.75. Jim Cooper asked about Georgia Library Day expenses and income (\$8,280). Last year we had a sponsorship. This year we did not and so were lucky to break even. Registration for Library Day increased by \$1.

**IV. Membership Report:** Jane Hildebrand. Membership report was distributed showing 783 members as of 4/18/08, a gain of 15 members from the same time in 2007. Brochure supplies are running low. Elaine Yontz is checking on any updates. Gordon Baker suggested we get it reprinted. Elaine will get a current quote. Jane will follow up. Betty Paulk suggested that if anyone sees needed changes, alert Jane by the end of next week. Gordon said to get it printed, and Elaine can give the bill to Betty.

**V. Administrative Services Report:** Gordon Baker/Bob Fox. The report reflects some downtime. About 20 memberships are waiting to be processed, since they roll all year. Library Day is the only unusual item this quarter. Gordon mailed about 100 membership cards yesterday.

**VI. GLQ Editor's Report:** Susan Cooley. See report on 2008 so far. Some corrections are needed. The new issue is at the printer now and was problematic to produce since David Baker is busy with David Singleton's former duties and legislative activity. The issue should be mailed out next week. The GLQ Board meets on June 6. Susan thanked the folks doing the most work. She still wants to do a construction issue at the end of the year since it has been successful at reaching legislators. Send any good photos.

**VII. ALA Councilor's Report:** Ann Hamilton absent. No report other than list serv notices.

**VIII. SELA Representative's Report:** Mike Seigler. Newsletter online and accessible to non-members. SELA is looking for mentors and mentees (new professionals), and the mentoring could be in-person or online/remotely. The conference will be held Oct. 1-4, 2008 in Kentucky with a diversity focus.

## Division Reports

- **Academic Library Division:** Cathy Jeffrey absent. Gordon reported that they are on schedule. Carol Stanley is coordinating the Academic Presented Papers. Gene Ruffin has secured a luncheon speaker with ACRL funds contributing to \$200 of an honorarium and GLA paying \$100.
- **Public Library Division:** Carolyn Fuller. The Authors' Reception event is progressing with lots of adult authors lined up and a hope for more children's authors. Authors' friends who are also authors have been contacting Carolyn. Patricia Sprinkle is likely to be the Public Library Division's lunch speaker. Carolyn reported that several public libraries are being hit with book challenges for America (the book): a citizen's guide to democracy inaction by Jon Stewart.
- **School Library Division:** Tim Wojcik. Conversations are continuing re. the K-16 IL (information literacy) Group. Nadine Cohen will present the proposal in May to the Technical Colleges' librarian group. She and Judi Repman are also presenting at the Georgia Conference on Information Literacy in Savannah in October, along with Carol Simpson, a school library copyright author. A good interest level continues. Tim is the liaison for GLA to GLMA; he reports back to them informally after GLA board meetings and asked to forward our approved minutes. Tim's idea was approved. Liz Bagley will also work with Laura Burtle on posting approved minutes to the GLA web site.
- **New Members' Round Table:** Sarah Steiner. Julie Camp, an FSU student in Atlanta, proposed a series of meetings for Emerging Librarians (library grad students, recent grads, and individuals considering library school). They met last Saturday with a large turnout (29). Sarah asked for small funding for an event every 3 months; it's been potluck but she could use support for minimal food, paper products and beverages, perhaps \$50 per meeting. She has 45 people on her mailing list. Betty made a motion to sponsor 4 programs per year. Jim seconded; there was hearty support for the idea. Typically, they meet at Atlanta area public libraries. Last time, they had a mixed discussion for 2 hours. Sarah talked for 30 minutes on professional organizations in Atlanta and promoted GLA. Sarah also asked for presenters. Future meetings will be more focused and will have advance registration via the web.

Sarah also wants to start a GLA/NMRT wiki. She spoke with Darren Givens who installed it on the GPLS/GLA server. Sarah distributed login info and asked for content population. She made a motion to link it to the GLA website. Carolyn suggested calling it the "Rookie Bookie Wiki." The motion was seconded by Tim. The board approved.

NMRT is planning a resumé review at COMO. Reviewers will be needed.

Lastly, Sarah made a motion to amend the GLA Handbook. New language was proposed to widen the group's inclusiveness. The language edits would constitute a bylaw change that would need to go to NMRT membership. Then Sarah could bring the motion back to the board. Sarah was commended for excellent work.

- **Paraprofessional Division:** Karen Manning. Karen worked with Liz Bagley and the Scholarship Committee to add links pointing to both groups' web pages (PD and SC).

Karen has created a blog page but it is not live yet. She is figuring out content and administration. People could talk about issues and Karen will edit; she would like to link to the GLA web site later. The division has one program idea for COMO, in the initial stages. Nominations for grants are due by June 16. Electronic submissions are working well.

- **Trustees and Friends:** Gordon Baker. Midwinter conference had FOCAL members in attendance. Elaine is planning COMO programs.

### **Interest Group Council Report:** Susan Morris

Joan Osborne and Susan established that there are still 12 groups with chairs, but some need to update information. Susan presented a petition from Jennifer Link Jones to begin an Assessment Interest Group. A wiki ([assessmentig.pbwiki.com](http://assessmentig.pbwiki.com)) has already been started, and the group is open to all GLA members. The petition includes a Statement of Purpose, criterion for membership, and list of members. The board determined that members' emailed interest to Jennifer was equivalent to hard copy "signatures," so the Handbook criterion is met. IG Council Chairs have been alerted. A majority approved acceptance of new IG. Susan asked for the board's blessing. Jim supported it and the board voted to approve it. Great addition to GLA! Thanks, Jennifer!

Future tasks: two people did not respond to Susan regarding serving as chairs, so two groups are in limbo (Collection Development and Intellectual Freedom). The Professional Development Chair is changing jobs so it will need a new chair too. Susan is looking at revisions to the Handbook re. dissolution, in case that is needed. She will complete this task before COMO.

### **Committee Reports**

- **Budget:** Bob Fox. Bob sent the proposed budget via email and handed out extra copies. It is similar to last year's. We need to look at transferring some funds from scholarship revenue to savings. We had a generous COMO year last year (attendance was higher than expected). This is a calendar year projection. We built up a reserve over a period of years. Some year we may make less on COMO. Gordon seconded the proposal, and the board approved it.
- **Conference:** Betty Paulk. Jim, Bob, Gordon and Betty attended meetings. GAIT is the program chair. GLA is responsible for registration with help from Jim Clark/Clark Systems. The program proposal form is available on GLA's web site. Lunches, panels, etc. need a proposal submitted by late May. Jim Clark had surgery recently; he is home and doing well, and we've sent a card. Exhibitors' info is available for prospects. The Hilton Garden Inn (directly across from the Classic Center) did not want to participate in the conference block; they claimed no availability since it is a football weekend. The Foundry Inn is closest within the hotel block. The hotel list has been posted. COMO attendees are urged to make reservations now. ALA Pres Jim Rettig is coming to Athens and will be speaking.

- **Handbook:** Jeff Heck. Jeff had emailed two proposals. 1. Multi-page – is a light polish to some sections for parallel language and copy editing. See proposal. Mike asked about treasurer's duties and bonding. The board is responsible for the budget, not the treasurer. Bob said we have not done bonding for years, so the language should be removed completely. Mike moved to strike it and Gordon seconded. The motion passed.

JoEllen mentioned a change in program responsibility that should be reflected (President, not first VP, takes responsibility on the COMO program committee). Bob suggested that language reflect that both officers help plan and serve on the COMO Steering Committee. Make it say both serve and consult. Bob seconded JoEllen's motion and it passed. The motion to vote on Jeff's whole packet also passed.

Jeff next discussed the idea to move appendices' maintenance to the GLA Archivist. The appendices contain some dated information that is not relevant to the Handbook and which could be better updated by Archives. Gordon said that they may be overwhelmed, but Betty said Jack is reviewing the materials as he has time, with help from students. Historic info needs to be maintained on the GLA web site, rather than having to call Archives. We need a checklist of things that should go to Archives for COMO officers. Concerns were expressed. We could shift Appendix 1 (historic information) and Appendix 5 (GLA workshop guide). A follow up motion to table this topic until the GLA Archivist can come to a board meeting passed.

- **Nominating:** Bella Gerlich. Bella sent a report since she could not be present. She proposed to send a template email to the GLA list serv with a form to complete for the Nominating Committee if interested in running for GLA office. She asked for the board's blessing. Susan Cooley said it would be helpful for the *GLQ*. JoEllen seconded and the motion was approved.
- **Scholarship:** Liz Bagley. See report. Liz also proposed a change in the annual deadline for scholarship applications, suggesting a shift from May 1 to May 21. Valdosta State, from which we draw a number of applicants, has admissions deadlines of March 1, April 1, and May 1. The change would assist applicants who are late in applying to VSU, while not impeding the committee from making a decision in late May, in time to notify the awardees and process their first scholarship payments for summer semester. The board supported the date change.

## Old Business

- Gordon updated us on the **GLA/GAIT Georgia Student Media Festival** and judging next Friday. Lots of projects were submitted from across the state. GAIT funds most of it; GLA contributes \$2,000 annually to it. More judges are welcomed.
- **Library Day:** Jim Cooper reported that it was successful. Attendance was a little lower which was good given the room size (~300 with more elbow room). Jim prefers to have tables to eat on. We may want to stay away from Feb. 14 in the future. Giveaway heart was not able to be delivered the day before, as we need a sponsoring letter in order to get it delivered by the Capitol Post Office. Good response from legislators. Some public libraries prefer local meetings, but Jim still favors a big group presence at the Capitol. He'd like to look into how to increase size, but there are not many alternative spaces. Cost increased \$500 to rent room (now privatized). Start looking at next year's date

now. Also, a long list of speakers can limit time to go across the street. Jim recommended brevity. JoEllen and Betty commended Jim for leading this event two years in a row. Gordon mentioned having ten prints (from Mumford) left over if anyone thinks of a representative that would like one. They are signed and numbered, so they can be valuable.

### **New Business**

- **ALA Emerging Leaders Program 2009:** Betty Paulk. We sponsored someone in past years, requiring GLA to commit \$1,000. Betty wants us to continue sponsoring a person. Sarah Steiner was mentioned as a past participant. The awardee attends Midwinter and Annual. Jim moved and Susan seconded the motion, which was approved.

The meeting adjourned at 12:35p.m.

Respectfully submitted,

Elizabeth Bagley  
GLA Secretary