

# GLA Professional & Continuing Education Interest Group

## Planning Committee Meeting Minutes

January 19, 2018

### I. Call to order

Justin Nobles called to order the Planning Committee meeting of the GLA Professional & Continuing Education interest group (PACE) at 12:45pm on January 19, 2018, at the GLA MidWinter Planning Meeting in Macon, GA.

### II. Roll call

Justin Nobles conducted a roll call. The following officers were present: Justin Nobles, Chair ([justin@wgrl.net](mailto:justin@wgrl.net)); Jean Mead, Vice-Chair/Chair Elect ([jmead@hartcountylibrary.com](mailto:jmead@hartcountylibrary.com)); and Kristi Smith, Secretary ([kristi.smith@armstrong.edu](mailto:kristi.smith@armstrong.edu)).

The following meeting participants were present: Swalena Griffin ([swalena.griffin@fultoncountyga.gov](mailto:swalena.griffin@fultoncountyga.gov)); Lee Olson ([olson\\_lt@mercer.edu](mailto:olson_lt@mercer.edu)); and Nancy Condon ([nancy@uncleremus.org](mailto:nancy@uncleremus.org)).

### III. New business

a. Justin asked the following questions of the group: What kind of programming can PACE sponsor at this year's Georgia Libraries Conference (October 3-5, 2018 in Columbus, GA)? What are our group's expectations for networking and communication activities?

Kristi responded that growing professionally is important for advancement, and networking leads to the sharing of ideas (e.g., library program ideas).

Swalena would like to see PACE help library employees by offering professional development opportunities.

Lee said she has only worked at one library, so networking is important for her to obtain new ideas. She finds that library employees who have just graduated from library school have fresh ideas. There is an interest at her library (Mercer University) in a mentoring program.

Justin answered that he works in a rural library system (West Georgia Regional Library System), so there are not many librarians. As the previous Library Development Coordinator for his library system, he is interested in PACE offering training to library paraprofessionals.

b. Justin explained that every GLA interest group has the opportunity to sponsor a session at the Georgia Libraries Conference. He suggested that our group ask for \$500 in budget funds to bring a professional to the conference to provide active shooter training to attendees, since this topic was a big concern at last year's conference. Kristi will complete the funding request form and submit it to the GLA President, Fred Smith. Justin also asked how long our sponsored presentation can last; forty-five minutes?

Jean said that GLA's Public Library Division may also be working on this idea, or on providing de-escalation training at the conference. Justin said he would obtain the appropriate notes from last year's conference where these two topics were discussed. He recommended contacting Alan Harkness, Director of Chattahoochee Valley Libraries in Columbus, to get contact information for local law enforcement who may be able to provide active shooter training. Jean offered to reach out to Alan because she knows him.

Jean recommended that PACE offer disaster preparedness training at the conference. Our group could present a disaster plan toolkit that includes emergency planning, active shooter training, and natural disaster preparedness (e.g., tornadoes). Justin pointed out that some components of disaster planning involve decision-makers who may not be in the audience at the conference.

- c. Justin asked the group if PACE should offer the Carterette Series Webinars this year.
- d. Swalena asked how librarians get involved with both state and national library committees. Justin suggested she ask Oscar Gittemeir, GLA's Membership Committee Chair.
- e. Justin posed the question to the group, "How can library employees network both locally and state-wide?" Jean suggested conducting "library crawls" to tour different types of libraries that are local to library employees.
- f. Justin tasked the committee members with researching emergency preparedness toolkit materials and submitting them to him. He suggested looking into what the Georgia Public Library System already has for documentation.

#### **IV. Adjournment**

Justin Nobles adjourned the meeting at 1:30pm

Minutes submitted by: Kristi Smith

Minutes approved by: Justin Nobles