

**Georgia Library Association
Executive Board Meeting
January 19, 2018
Midwinter Planning Meeting
Middle Georgia State University, Macon**

Present: Fred Smith, Jennifer Townes, Rita Spisak, Jennifer Lautzenheiser, Stephanie Irvin, Amy Eklund, Mack Freeman, Casey Long, Eli Arnold, Emily Williams, Oscar Gittemeier, Ashley Dupuy, Mary Young, Elizabeth McKinney, Virginia Feher, Kimberly Boyd, Kara Mullen, Gordon Baker, Sofia Slutskaya, Lisa Smith, Amanda Roper, Wendy Cornelisen, Kathryn Greer, Justin Nobles, Chris Sharpe, Cristina Trotter, Muriel Jackson, Suzy McCullough, Jennifer Price, Catie Tierney, James O'Neal, and Swalena Griffin.

- I. Call to Order, Welcome, and Introductions:** **Fred Smith**
The meeting was called to order. Introductions of the attendees were made.
- II. Approval of Minutes:** **Mary Young**
MOTION: A motion to approve the October 2, 2017 minutes as amended was made by Eli Arnold, seconded by Casey Long and passed with a unanimous vote.
- III. Web Design Task Force Report:** **Sofia Slutskaya**
Ms. Slutskaya discussed the need for additional work to be done on the website and the need for money to be set aside for maintenance. Ms. Slutskaya discussed three possible next-step options for the website. These options include; 1) Create a membership directory which allows members to log-in and review their membership status, 2) Add functionality for document sharing, posting and updating, and 3) Add functionality that would allow interest groups and committees the ability to update their own pages. The Board asked Ms. Slutskaya to prioritize the options and provide estimates to the Budget Committee.
- IV. Treasurer's Report:** **Eli Arnold**
The Profit and Loss statement were discussed. Final expenses for the year were less than budgeted, leaving all accounts in good standing.
- V. Administrative Services Report:** **Gordon Baker & Kara Mullen**
Ms. Mullen and Mr. Baker discussed the GLA listserv. There are currently 1216 members who subscribe. 408 accounts have been identified to be purged.
- VI. ALA Councilor's Report:** **Amy Eklund**
Ms. Eklund stated that the upcoming ALA Midwinter meeting will occur in February. It has been decided that for the ALA Executive Director search, an MLS degree is a preferred qualification.
- VII. Membership Report:** **Oscar Gittemeier**
Current membership totals are at 700. Student membership is up while paraprofessional membership is down. Mr. Gittemeier discussed strategies to boost membership. Ms. Feher offered to run a free ad in GLQ promoting GLA membership.
- VIII. New Members Round Table:** **Emily Williams**
The New Members Round Table met earlier in the day and discussed engagement opportunities for new GLA members.

- IX. GLQ Update:** **Virginia Feher**
Ms. Feher announced changes to GLQ's editorial board. Additionally, GLQ has switched to APA style formatting.
- X. Committee Name Changes:** **Wendy Cornelisen**
MOTION: A motion to change the name of the Governmental relations Committee to the Advocacy Committee was made by Eli Arnold, seconded by Ashley Dupuy and passed with a unanimous vote.

MOTION: A motion to change the name of the Elections Committee to the Nominations and Elections Committee was made by Mack Freeman, seconded by Eli Arnold and passed with a unanimous vote.
- XI. Conference Planning Task Force Report:** **Christina Trotter**
Ms. Trotter presented the Conference Advisory Task Force Report and made five recommendations to the Board. 1) Update the GLA Handbook to accurately reflect current conference procedures, 2) Formulate and articulate objectives for GLA's annual conference, 3) Assume responsibility as the primary host of the annual statewide conference, 4) Define and formalize conference co-host and partner roles so as to provide clarity on the distribution of conference responsibilities and expectations among participating organizations, and 5) Invest in building an intranet or subscribing to an online document sharing platform to improve record keeping and information sharing among current and previous committee members

MOTION: A motion to accept the five recommendations described above, and to discuss details pertaining to implementation was made by Amy Eklund, seconded by Mack Freeman and passed with a unanimous vote.
- XII. Appointment of Budget Committee:** **Fred Smith**
MOTION: A motion to appoint Fred Smith, Jennifer Townes, Stephanie Irvin, Jennifer Lautzenheiser, Ashley Dupuy, and Mary Young to the Budget Committee was made by Fred Smith, seconded by Casey Long and passed with a unanimous vote.
- XIII. Interest Group Council Report:** **Casey Long & Mack Freeman**
Ms. Long and Mr. Freeman reported that they had a meeting on-line with the Interest Group chairs, and plan to meet again after each Bard Meeting. Ms. Long and Mr. Freeman also reported that they will be working to standardize the election procedure across the board.
- XIV. Scholarship Committee Handbook Change:** **Mary Young**
MOTION: A motion to change the Scholarship Committee section of the GLA Handbook under the Charles E. Beard Scholarship, page 90, from "Currently the committee awards one \$1,000 scholarship per year" to "Currently the committee awards one \$1,500 scholarship per year" was made by Mack Freeman, seconded by Casey Long and passed with a unanimous vote.
- XV. Awards Committee:**
There was no report.
- XVI. Scholarship Committee:**
There was no report.

XVII. Marketing and Branding Committee:

There was no report.

XVIII. Old Business:

There was no old business.

XIX. New Business:

There was no new business.

XX. Adjourn:

MOTION: A motion to adjourn was made by Mack Freeman, seconded by Fred Smith and passed with a unanimous vote.

Minutes were prepared by Mary Young.