

Georgia Library Association (GLA)  
Midwinter Planning Meeting  
Middle Georgia State University  
Robert F. Hatcher Sr. Conference Center, Macon, GA  
January 10, 2020

Special Libraries and Information Services Division (SLIS) – room 238A, 10:30am – 11:45am

## MINUTES

*Text in brackets - recorder's notes, in italics, are for added clarity and context.*

**Attendees:** Ernie Evangelista (Chair) ; Patricia Kenly (Secretary/Treasurer) ; Casey Long (Secretary of SLIS for 2019) ; Sharon Bradley ; Deborah Davis ; Yadira Payne.

The meeting began with the Chair, Ernie Evangelista, welcoming members and introducing himself as the new Chair. He also introduced the new Secretary/Treasurer, Patricia Kenly, as well as the immediate past Secretary, Casey Long. He added that the new Vice-Chair, Cynthia Kutka, was unable to attend.

Each attendee noted briefly their job title, library, and institution name:

Ernie Evangelista - Senior Knowledge Management Specialist, Federal Reserve Bank of Atlanta

Casey Long – Head of Research and Instruction, Agnes Scott College, Decatur

Yadira Payne – Director, Woodworth Library, Ft. Gordon

Sharon Bradley – Digital and Scholarly Resources, Furman Smith Law Library, Mercer Univ., Macon

Deborah Davis – Director, Archives & Special Collections, Valdosta State Univ., Valdosta

Patricia Kenly – Business Reference Librarian & Government Documents Coordinator, Georgia Institute of Technology, Atlanta

The Chair asked – What can the SLIS Division do to help you?

We are trying to gauge the interest of Georgia (or Atlanta metro area) chapters for Society of Georgia Archivists (SGA) , Special Libraries Association (SLA) – Georgia Chapter, Metropolitan Atlanta Library Association (MALA) – to partner or co-sponsor or co-host with GLA – an event – or, ideally, the annual Georgia Libraries Conference (GLC) of GLA. The Chair explained that co-hosting benefits include profit-sharing of the event or conference. Later today, at the GLA Executive Board meeting, he will propose an experiment project with SGA. Casey added that the SGA annual conference is within a week of GLC, and added that SLIS is also proposing one room reserved for the partner association – for a day of programming at GLC. This would have to be finalized by April. To the question of how many programs would be in one room – the answer was: four *[50-minute time slots are typical, but if the room is reserved for a block of time, a session could be longer, as long as there was a short break]*

Topics of interest to the partner association as well as SLIS could include project management. The Chair noted that at last year's GLC, there was a well-attended session on it. That session was by Robin Fay, a librarian in Athens, GA.

Mack Freeman, GLA Parliamentarian, joined the meeting to share Executive Board updates. The conference task force recommendations, from fall 2019, were approved [*Dec.'s Board minutes are not yet online; brief background of recommendations are in October's Board minutes, at: [https://gla.georgialibraries.org/wp-content/uploads/2019/12/2019\\_1009.pdf](https://gla.georgialibraries.org/wp-content/uploads/2019/12/2019_1009.pdf)*] He explained the pilot as two options for another association – partnering – “the easier of the two” – or co-hosting. The outside association would have a 3-hour block for a room – either morning or afternoon. The reserved room would accommodate about 30-40 attendees. The programs for the room would have to be finalized by the end of May. If an association is a co-host – then its leaders could be involved in site selection for GLC, and would have 2-3 members on the Conference Committee. He has the “partner” form and the “co-host” form.

The Secretary asked about the budget for either the outside association or for SLIS for program(s) for honoraria or expenses of speakers. Answer: the 2019 GLC was not profitable; consider having contingency plans. Please submit budget requests by the beginning of February (exact deadline not yet known); we'll have the budget decision by the end of February. [*update: 1/17 – GLA Treasurer emailed budget request form; due by 1/31*]

**Motion** -- Casey Long proposed – Working within the guidelines of new conference parameters, to coordinate a track of programs that may appeal to special and non-traditional library professional associations (e.g., SLA, SGA).

How this would work: the Division's Chair would first ask one association; if that association is not interested, then another association would be approached. What is the duration of a track? These would be in a block of 3 hours (possibility of one association having 2 blocks of 3 hours each; or 2 associations each having a block of 3 hours).

Discussion: This is a proof-of-concept with one group. Yadira Payne noted that a medical library association might also be interested. And, federal libraries too – for example, her library meets with Navy and Air Force, and even libraries of National Parks. With the Society of Georgia Archivists (SGA), Deborah Davis, a member, noted that they have keynote speakers, and typically each session is 1 ½ hour.

Seconded – by Deborah Davis.

**Passed by voice vote.**

**Bylaws** – brief discussion about the draft revision. Language will be changed to be gender-neutral (replace “Chairman” with “Chair”). A “notebook” is listed – one that is physically sent from outgoing officers to incoming officers. We decided to tweak this language; recognizing that outgoing officers have a duty to share pertinent information with new officers (i.e., who to contact about the member list; who to send Minutes to; to be aware of typical deadlines for a budget request or program proposal, etc.). Yet, the specific method of sharing should not be identified. It perhaps could be acceptable that the language in the Section about duties – those normally assigned... are sufficient, but most attendees thought some information of what to

save/send should be listed. The Secretary will check language in some other association's Bylaws for language.

The Chair asked about possible locations of interest for meetings/events during the year (apart from GLC in October). Athens was a slight favorite; followed by Macon and then Morrow. A tentative agenda would be event/program in mid-morning through lunch; break for lunch; another program – end in early afternoon. If members have program ideas or speaker recommendations – please send them to the Chair, Ernie Evangelista (email: [ernie.m.evangelista@atl.frb.org](mailto:ernie.m.evangelista@atl.frb.org) )

Virtual events could include presenting a Carterette webinar. Please send ideas for webinars to the Chair, Ernie Evangelista ( email: [ernie.m.evangelista@atl.frb.org](mailto:ernie.m.evangelista@atl.frb.org) )

Meeting adjourned at 11:45 am.

Respectfully submitted,

Patricia Kenly, Secretary/Treasurer