
GLA-LSPD Meeting Minutes
January 29, 2020
Minutes Taken by: Priscilla Dickerson

Call to order

A meeting of **Library Services for People with Disabilities** interest group was held online via Zoom. Attendees included: Asha Hagood, Priscilla Dickerson, Beverly Williams, Will Smith, Chaundria Campos, Vanessa Meadows, Vanessa Garofolo, Aaron Brown, Lisa Randolph.

Meeting called to order by Asha Hagood.

Asha Hagood, Chair asked all participants to use the "Chat" in Zoom to type more than speak in consideration for group member Will Smith and others.

Approval of minutes

Minutes read and **motioned** to approve minutes from June 26th 2019 by Asha Hagood. Vanessa Meadows, Seconded the motion

Report

GLA-Mid-Winter, Asha Hagood

Defining Disability: Conversations began at mid-winter among participants desiring for LSPD to define "Disability". Conversations continued after mid-winter via the LSPD List-serv. Asha searched ADA website and suggested that the group used their definition as a foundation. Chaundria stated concern about the qualifiers.

Action: Asha **moved** to use the ADA definition with some adjustments. Item was **tabled** until clear definition is presented to the group and accepted.

GLA Budget: Asha Hagood

GLA would like for budget items to be submitted by January 30, 2020. Individuals within each group can also submit budget items on behalf of their committee or interest group.

Chaundria inquired about events planned for 2020 that would cause for budgetary needed items including marketing needs.

Asha noted that last year the group participated in the GLASS conference and items were needed for the table. A tablecloth was purchased by group member Priscilla Dickerson and some marketing materials were created by Asha Hagood.

Vanessa G. expressed the need for the group to have an idea from the Budget committee as to what is considered a reasonable dollar amount for each group and committee.

Vanessa G. also noted that a group logo is needed and that she as a graphic designer is willing to assist with the designing of Logo. GLA branding guidelines was requested.

Action Item: Asha will reach out to budget committee for further clarification on budget range and use guidelines

Action Item: Asha **moved** that the group think over budget needs and submit to her via email or the GLA budget committee. She will send in Budget request by 12:00 noon Jan 30th .

Action Item: Asha will speak with BCALA Atlanta group concerning types of marketing materials that they use for events and conferences.

Unfinished business,

Officers Needed, Asha Hagood

Need for officers: Vice Chair & Newsletters Editor & Social Media Manager. A few GLA participants expressed interest in the group and as well as serving as officers.

Asha **opened the floor** for nominations and/or for meeting attendees to state their interest. Vanessa G. stated that she would like to serve as Vice-chair. Vanessa **moved to motion** that Chaundria assumes the role of Newsletter editor and Social Media Manager. Asha second the **motion**.

Action Item: Asha will provide a summary for all offer roles

New Business

SMART Goals 2020

1. Need to **locate a calendar tools** for the group to share information about events.
Asha **opened the floor** for suggestions. The group discussed using google calendar or the GLA calendar.
Asha **moved to** use Google calendar as a tool for sharing event information
The **move** was seconded by Vanessa
Action Item: Asha will review the use of the current calendar used by GLA
2. **Increase membership:** Have one member from each Library system join LSPD (or at least commit to being a responsive liaison)
Action Item: Beverly will inquire about and follow up with information about a listserv which contains contact information for Librarians across the state of Georgia.
Vanessa noted that she would like for the LSPD group to consider creating a listserv.
3. **Collect data** concerning the number of Library patrons affected by a disability to determine how we can better serve this population. The attendees discussed collecting data form both Public and Academic libraries. Beverly suggest that Academic Librarians can connect with the campus disability office for help with collecting needed data.

Asha opened the floor for 2020 SMART goal suggestions. Chaundria asked about conference presentations. Asha shared that in the past members from the group have presented at local conferences. GLA is in October, Asha encouraged members to submit proposals.

Action Item: This item was tabled for discussion later.

Meeting Frequency

Floor was open for suggestions concerning meeting frequency.

Asha also suggested that group consider having at least 1 face to face meeting

Vanessa stated that group should consider having a meetup.

Beverly would like for the group to be more considerate of Will and others with hearing impairments who attend the LSPD online meeting.

Beverly also noted that the group should consider a Zoom subscription in order to be allotted more time for hosting online meetings.

Action Item: Asha will explore online meeting tools and report finding to group.

Announcements

ADA 30th Anniversary information will be provided to all members

Adjournment: Meeting was adjourned by Asha Hagood