
GLA-LSPD Meeting Minutes

Meeting Date: February 28, 2020

Meeting Time: 11:00 a.m.

Minutes Taken by: Priscilla Dickerson

Call to order:

A **Library Services for People with Disabilities** interest group meeting was held online via Zoom. Attendees included: Aaron Brown, Chaundria Campos, Kim Eccles, Vanessa Garofalo, Pat Herndon, Asha Hagood, Will Smith, Vanessa Meadows, Nicole Klein, Lisa Randolph, Beverly Williams.

Meeting called to order by Asha Hagood.

Approval of minutes:

Minutes read and *motioned* to approve minutes from January 29th 2020 by Asha Hagood (President). The *motion* was second by Vanessa Meadows.

Reports:

A. GLA Budget Update: Asha Hagood

- The 2020 Budget was created based on member suggestions and ideas which were forwarded to **Asha. Hagood** who aggregated and itemized the list. LSPD interest group budget request was provided to GLA's budget committee for the amount of the approval of \$1,500. The 2020 budget was approved for \$500.00.
- Areas covered by initial suggestions:
 1. Promotional items
 2. Printed Information
 3. Event cost
 4. Speaker Honorarium
- Additional suggestions:
 1. Printed Literature
 2. Promotional Tee Shirts for members
 3. Lapel Pins
 4. Button Makers to hand out during conference.
 5. Use of Braille on some buttons.
 6. Branding & Logo
- Meeting was paused so that members who were following the meeting via chat could read, absorb the discussions and provide input.

Actions: Asha Hagood *moved* that the Budget (as far as where to apply the funds) discussion be tabled until the need arises.

Unfinished Business:

B. Officer Vacancies

- **Vanessa Garofalo** expressed her interest in assuming the officer role of Vice-Chair through a verbal nomination.

Actions: The nomination was seconded by **Asha Hagood** who also called for a vote. All present **voted in favor** of **Vanessa Garofalo** as Vice-Chair.

C. Social Media

- **Chaundria Campos**, the Social Media Manager for LSPD suggested that the group use Facebook to highlight member accomplishments, group related events, outreach efforts and branding.

Members further discussed the following:

1. Prioritizing branding (social media and promotional events hinge on this piece)
2. Solidifying the interest group's branding with GLA Marketing and Branding committee
3. Reviewing GLA's branding policy and guideline
4. Approval of selected Logo

Action: **Asha Hagood** will create a concept developmental space for members to share ideas relevant to the group's Logo.

Action: **Asha Hagood** will reshare GLA Marketing and Branding guidelines

Action: **Vanessa Garofalo** will try to retrieve source files for the GLA logo in order to share with the group.

Action: **Asha Hagood** will reach out to GLA member **Jackie Radebaugh**, to retrieve a copy or her Social Media presentation and share with group.

D. SMART Goals 2020

- **SMART GOAL for 2020: Data Collection**

The discussion was centered on the following:

1. The need for working definitions: Accessibility and Disability.
2. The Collection of data in terms of who would collect the data, how would the data be collected and what the group is seeking to learn from the data.
3. Concerns with privacy and possible apprehensions from academic campus departments with sharing information about students with disabilities.
4. Members shared their experiences with the challenges and successes of meeting the accessibility needs of patrons in various library settings.

Actions: A collaborative resource list will be created via google docs with future expectation of distributing the finalized document as a resource for libraries. The discussion was tabled.

E. Calendar Tool

- A Google calendar was created by **Asha Hagood** for the purpose of event notations and meeting dates

Action: **Asha Hagood** will share the LSPD Calendar with all members after the meeting.

F. GLA Presentations Aspiration

- Members discussed the following:
 1. Proposal deadline for GLA Conference: May 1, 2020
 2. The creation of a panel to present on “library services for people with disabilities.” The presentation will be based on the collective experiences of members at a GLA conference.

Action: **Kim Eccles** will share ADA’s branding logo guidelines

G. Event

- The group discussed efforts to create events that will demonstrate value and bring awareness to the efforts of the LSPD interest group.

Ideas and suggestions:

1. GLA Second Wind Dreams and experiences
2. Panel presentation/ discussion for and MALA
3. (Metro Atlanta Library Association) event in addition to providing tours of model libraries who exemplify excellency with accessibility accommodations.

Next Meeting will be held March 25th at 11:00 a.m.

Adjournment: Meeting was adjourned by Asha Hagood