

Integrated Affiliates

Integrated affiliates/groups are affiliates/groups that lose identity as a group when subsumed completely by GLA.

Requirements to Apply

The Executive Board may, upon its own initiative or receipt of a request, consider integrating other organizations or associations having a purpose or interests similar to those of the Association. The following procedures will be followed upon a regional affiliate's proposed interest in consolidating/integrating into the GLA organization.

1. Affiliate must submit an application of interest to the Executive Board. Applications for integration should be supported by:
 - a. A statement of interest that outlines the affiliate's aims for integrating into GLA. Statement should also include brief history of the affiliate, the total number of members, and/or other evidence of interest in Georgia libraries and librarianship.
 - b. A copy of current constitution and bylaws.
 - c. The names and email addresses of current officers.
 - d. A statement of ways in which the affiliate visualizes incorporation with GLA, a GLA Division, or a GLA Interest Group.
2. Upon its own initiative or receipt of application from the affiliate, a GLA Division, or a GLA Interest Group, the Executive Board will consider approving affiliate relationships for those groups. Divisions and Interest Groups wishing to affiliate with other organizations must request approval from the Executive Board, subject to final approval.

Approval will include a submission:

- a. The Division's or Interests Group's updated bylaws that have been approved by two-thirds of the Division's or Interest Group's membership.
- b. Financial disclosure that addresses the affiliate's financial matter according to the GLA Bylaws Committee's "Procedures to Address Financial Matters."

Expected Responsibilities

1. Membership - All affiliate members are required to become a GLA member once integration is finalized.
2. Financial
 - a. Option 1: The integrated organization does not have a bank account. All funding for GLA Division, or GLA Interest Group activities is dependent upon the GLA budget approved by the Executive Board.
 - b. Option 2: The integrated organization has an existing bank account. Members of the group or organization join GLA and the respective GLA Division, or a GLA Interest Group. The merging organization has the following options for handling its finances:

- i. Completely expend and close its bank account by December 31 of the calendar year in which the merger or consolidation was approved by the Executive Board. OR
- ii. If all funds are not completely expended, use the following procedures prior to the December 31 deadline.
 1. Send a copy of the most recent account statement along with a memo requesting that the GLA Executive Board approves the transfer of funds into the GLA account and approve their use for the support of a specific purpose under the auspices of an GLA Division, or a GLA Interest Group
 2. Upon approval by the Executive Board, transfer the existing funds into the GLA account and close the dissolved organization's account.
 3. After the transferred funds have been completely expended for the specified purpose by GLA, all funding for activities will be dependent upon the annual GLA budget approved by the Executive Board.
3. Dues All members of the integrated GLA affiliate will be responsible for paying GLA annual dues.

Benefits

As an integrated member of GLA the affiliate will receive all benefits bestowed upon GLA members.



Application of Interest

Date: _____

Affiliate Organization: _____

Does the organization wish to integrate into an existing GLA Division or Interest Group?

YES

NO

If YES, what GLA Division or Interest Group do you wish to integrate into?

External Affiliates

Application Requirements

All organizations wishing to join as an affiliate of the Georgia Library Association must meet the following criteria:

- Organization currently operates within the state of Georgia.
- Organization is willing to pay annual affiliate-level dues to the Georgia Library Association in order to access GLA membership benefits.
- Organization must abide within the signed agreement of rights and responsibilities as an affiliate.
- Organization should understand all funding requests are at the discretion of GLA and are not guaranteed.
- Organization must operate within auspices of a library-related purpose.

Application Process

Prospective affiliates must complete an application form and submit required documentation, which includes, if applicable, a copy of current bylaws, current vision and mission statements, and current fiscal year operating budget. Upon completion, application materials for GLA Affiliate status will go before the Executive Board for approval during a business meeting with a quorum present.

Expected Responsibilities

In order to maintain affiliate status, GLA affiliate organizations will complete the following tasks annually in the form of a written report to the GLA Executive Board:

1. Remit annual affiliate-level dues total
2. Identify past and current year annual goals to be accomplished within role as GLA affiliate
3. Report membership numbers (recruitment/retention), level of engagement with the association, membership satisfaction

Dues

Groups wishing to maintain their outside affiliate status will pay annual dues to the Georgia Library Association. The Executive Board will determine Affiliate dues annually.

All aspects of Affiliate membership renew on January 1st each year. Affiliates are expected to pay membership renewal dues by December 31st of the year preceding the renewed membership period.

Benefits

The Executive Board shall, upon establishing an outside affiliate relationship, determine any benefits to be received by the Affiliate.

Benefits may include:

1. An executive board liaison.
2. Any meetings or programs sponsored by the group to be included at the Midwinter meeting and Annual Conference.
3. The right to reserve meeting room space at the Midwinter Meeting and Annual Conference.
4. Co-sponsorship privileges at the Annual Conference and at other events.
5. Participation in the Affiliate's representation at the Annual Conference Exhibit Hall.

Possible benefits would not include:

1. Administrative, management, fiscal, financial and other similar services to be performed by the Georgia Library Association for the Affiliate.
2. Benefits and discounts to be extended directly to Affiliate's members.



Application of Interest

Date: _____

Affiliate Organization: _____

Does the organization wish to integrate into an existing GLA Division or Interest Group?

YES

NO

If YES, what GLA Division or Interest Group do you wish to integrate into?
