

Black Caucus (GLA-BC) Interest Group | MINUTES

Meeting date | time 12/13/2019 | 12:00 – 13:00 | **Location:** DUN Conference Rm & Phone

Meeting called by Tamika Barnes
Type of meeting 2020 Planning
Facilitator Tamika Barnes
Note Taker Angela Dixon

Attendees
Karen Manning - Past Chair
Tamika Barnes – Chair
Angiah Davis – Vice Chair/ Chair Elect
Angela Dixon - Secretary

AGENDA TOPICS

Agenda topic: *Email lists for & Promotion of Black Caucus* | **Presenter:** Karen Manning

Discussion Conversation:

Brainstorm ideas of possible methods to contact people interested in BC who may not be a member of GLA. (Besides the GLA listserv) Group members must be a GLA member but we would like to expand footprint of outreach to communities not affiliated with GLA as well.

Take advantage of allies / relationships. Have those that we know push messages out to their circles.

Conclusion Closing:

Tamika suggested that we have a more formalized email list to provide consistency.

Action items	Person responsible	Deadline
Instruct people to check Black Caucus selection box when renewing yearly GLA membership. Email list will be generated from there of interested parties.	Tamika Barnes	Ongoing
Keep a current email list available for every meeting so attendees can make sure they are still listed with Black Caucus.	Tamika Barnes	Ongoing
Contact Jacqueline Radebaugh from Marketing & Branding Committee about suggested guidelines for marketing the group.	Angiah Davis	January 10 th
Karen will email a list a previously compiled list to group. She has an informal list of names taken during last GLA meeting.	Karen Manning	1st week of January

Agenda topic: *Programming Ideas for 2020* | **Presenter:** *Angiah Davis*

Discussion Conversation:

Include socials as engagement opportunities. (Ex. Hosting a social / Meet & Greet somewhere on Auburn Ave.) Karen added that group should also try to engage people from all areas of GA. (Not just Metro ATL; include areas like North Georgia)

Action items **Person responsible** **Deadline**

Contact Shannon Glover and confirm February presentation on medical topics. (Black History Month or Valentine’s Day theme of “Loving Me” or “Loving My Community”) Verify dates Shannon is available and finalize location decision. Clarkston Campus? Stream Webinar? A Friday at 11AM or Noon?	Karen Manning	January 10 th
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Present a framework of solid programming ideas for the GLA Midwinter Meeting. (ex. 2 socials, 3 Webinars...) Ask people who attend the GLA – BC meeting for input and suggestions for events they are interested for this group.	All Members	01/09 22:00
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Agenda topic: *GLA Related Items* | **Presenter:** *All*

Discussion Conversation:

We need to work on obtaining a budget. Submit requests for budgetary needs by GLA 2020 deadlines for any possible allocations.

Bylaws need to be completed and proofed.

Action items **Person responsible** **Deadline**

Contact Mary Ann for template for Bylaws	Tamika Barnes	January 10th
Research budget requirements.	All Members	Ongoing