

Present: Rob T., Kelly W., Gina V., Michelle L.

- **Goal for today:** get further than we did last meeting
- Want to get something rolling as quick as possible, but also efficiently
- Idea for a mandatory pay it forward program: if you get through 6 months of being a mentee, then you agree to be a mentor for 6 months after that.
 - Make it “mandatory” but offer them to opt out (as a loop hole)
- Do we have any guidelines for the mentor program?
 - 6 months long
- Ideas for mentoring
 - Maybe have webinars every other month or so as events for mentors/mentees
 - E could have people watch webinars put on by other groups or read papers and have a discussion about them as an event
- Informal mentoring
 - Peer mentoring, not a GLA mentor
 - One-on-one? - One-off opportunities for people to meet with someone with specialized knowledge you want information on.
 - When you just need to talk to someone briefly about something and don't want or need a long term commitment.
- Tools we could use: Gather.Town
- GLC:
 - NMRT interest group meeting
 - Speed-mentoring
- Formal mentoring program:
 - Code of Conduct:
 - SAA's code of conduct:
<https://www2.archivists.org/statements/saa-code-of-conduct>
 - **Also find other examples**
 - Mentee-Mentor admin matching
 - For me: look at other mentorship program applications and see what sort of questions they ask to see how they used question/application to help pair up mentors and mentees
- Matching preferences
 - What kind of preferences would you like in a mentor?
- Development goals:
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- **Tasks:**
 - Gina will talk to Kara about NMRT business meeting with be a speed mentoring program
 - Kelly will work on finding code of conducts
 - **Rob and I will look for mentorship program applications**
 - **Rob and I can meet up at another time to look over applications and develop our own. Reach out to them via email and compile a list of mentorship program applications.**

